

THE PAR PLAN NEWS

ISSUE 108

APRIL 2012



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Michigan Township Participating Plan Awards First Cycle of Risk Reduction Grants

In July of 2011 the Michigan Township Participating Plan formalized its Risk Reduction Grant Program. This grant program allows the Par Plan to continue to partner with its members and foster an effective risk management and loss control program. On January 24, 2012 the Plan's Board of Directors approved awards for the first cycle of grants.

The following members of the Par Plan program received awards.

- | | |
|---|--|
| Allendale Charter Township — Ottawa County | Mason County Rural Fire Authority — Mason County |
| Barry Township Police — Barry County | Mt. Pleasant Housing Commission — Isabella County |
| Barry, Prairieville, Hope Fire Department — Barry County | Nester Township — Roscommon County |
| Bellevue Township — Eaton County | Oronoko Charter Township Police — Berrien County |
| Bridgeport Charter Township — Saginaw County | Peninsula Township Fire — Grand Traverse County |
| Brown City Area Fire Authority — Sanilac County | Pittsford Township — Hillsdale County |
| City of Brown City — Sanilac County | Port Huron Township Fire — St. Clair County |
| City of Coloma — Berrien County | Portage Township EMS — Mackinac County |
| City of Morenci — Lenawee County | Richland Township Police — Saginaw County |
| City of Vassar — Tuscola County | Roscommon Township Fire — Roscommon County |
| City of Walker — Kent County | Salem-South Lyon District Library — Washtenaw County |
| City of White Cloud — Newaygo County | Sheridan Township Fire — Calhoun County |
| Cohoctah Township — Livingston County | Superior Charter Township — Washtenaw County |
| Covert Township — Van Buren County | Torch Lake Township EMS — Antrim County |
| ♦ Edenville Township — Midland County — see page 3 | Torch Lake Township (UP) Bootjack — Houghton County |
| Ely Township — Marquette County | Village of Burr Oak — St. Joseph County |
| Hamlin Township — Eaton County | Village of Cass City Police — Tuscola County |
| Kalamazoo Township Police— Kalamazoo County | Village of Estral Beach — Monroe County |
| Lake Township Fire — Roscommon County | Village of Lake Linden — Houghton County |
| Madison Charter Township — Lenawee County | |
| Martin Township — Allegan County | |

The Par Plan is now accepting grant applications for the June 1, 2012 cycle of grants to be approved at the July 2012 annual business meeting.

Michigan Township Participating Plan UPCOMING BOARD OF DIRECTORS ELECTION

During the next several months, member representatives will be electing Zone Representatives to serve on the Par Plan Board of Directors. This year Zones 2, 4, 5 & 8 are up for regular election with representatives serving three year terms. Zones up for election consist of the following counties:

Zone 2: Alger, Charlevoix, Cheboygan, Chippewa, Delta, Emmet, Luce, Mackinac, Presque Isle, Schoolcraft

Zone 4: Alcona, Alpena, Antrim, Arenac, Crawford, Iosco, Kalkaska, Missaukee, Montmorency, Ogemaw, Oscoda, Otsego, Roscommon

Zone 5: Barry, Ionia, Kent, Mecosta, Montcalm, Muskegon, Newaygo, Ottawa

Zone 8: Allegan, Berrien, Branch, Calhoun, Cass, Hillsdale, Kalamazoo, St. Joseph, Van Buren

Each member of the Par Plan should designate a person to serve as their member representative. Only member representatives are eligible to serve on the Par Plan Board of Directors. A completed nomination form, conflict disclosure, statement and resolution confirming membership are required to be submitted to participate in the Michigan Township Participating Plan's Board of Directors election.

According to the Par Plan Bylaws: Member shall mean a local unit of government participating in the Michigan Township Participating Plan. Member representative shall mean the member representative to the Par Plan. A member representative must be an elected official of the unit of government that is a member of the Par Plan. If the unit of government does not have elected officials, a member from the Board of that unit of government may be its member representative to the Par Plan.

Appointed officials such as City Managers, Township Superintendents or DPW Superintendents are not eligible. Units of government that would not have elected officials might be fire authorities and library boards.

If you are uncertain of your eligibility to run for the Zone Director or the procedure to vote, please contact William Walters the Chairman of the Election Committee at (810) 346-2043, or Rita Evans at the Par Plan office (800) 783-1370.

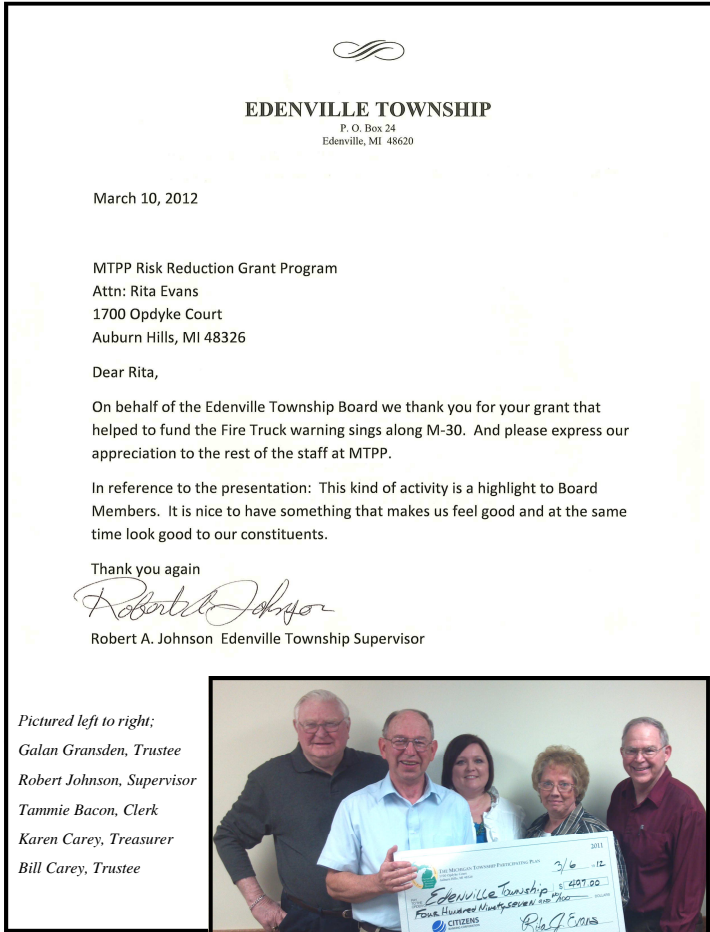
The winner is selected based upon the highest number of votes received. Elected positions will be for a three-year term and will require elected Directors to attend at least (4) four board meetings per year in addition to committee meetings.

You will be receiving a nomination form along with the election required documentation in the mail. If you wish your nomination form to receive consideration, please return the nomination form and all required documentation before May 4th to the Michigan Township Participating Plan, 1700 Opdyke Court, Auburn Hills, Michigan 48326.

The election committee has set the following election timetable:

- April 5th -** Nomination and election forms mailed to zone members
- May 4th -** Nomination and election forms must be postmarked to receive consideration
- May 11th -** Confirm nomination and election forms confirmed by committee
- May 25th -** Election ballots mailed to all zone members
- June 20th -** Election ballots must be postmarked to receive consideration
- June 29th -** Election ballots counted and winning candidates confirmed by committee
- July 12th -** Par Plan Annual Business Meeting

Edenville Township Receives Michigan Township Participating Plan, Risk Reduction Grant



Edenville Township, located in the north central area of Midland County receives a Par Plan Grant to complete long-term project. The Michigan Township Participating Plan (MTPP) is very pleased to be able to assist Edenville Township in this process.

Edenville Fire Station #1 is located on Moore Road, one-quarter mile east of a three-way intersection of state highway M30 and Water Road, a major north-south county route. After years of concern regarding potential accidents on this heavily traveled road, Edenville approached the Michigan Department of Transportation regarding the need for assistance to help the community with potential driving risks in addition to reducing risk to the township's emergency vehicles.

In response to a 2010 traffic accident involving a private citizen colliding with a township fire truck, causing over \$10,000 damage to the fire truck, Edenville Township and the Michigan Department of Transportation (MDOT) collaborated to perform informal traffic surveys. As a result, Edenville received an (MDOT) grant totaling \$28,000 to install radio-activated fire truck crossing caution signs and flashers on M30. The only exception to the grant was that the township had to pay for the installation cost for the electronic equipment at fire station #1.

Pictured left to right;
 Galan Gransden, Trustee
 Robert Johnson, Supervisor
 Tammie Bacon, Clerk
 Karen Carey, Treasurer
 Bill Carey, Trustee



Edenville Township felt the new grant program offered through the MTPP as an opportunity to complete this process. Edenville was expedient and precise in their grant request; making Edenville Township the first member of the MTPP program to receive an award.



The Michigan Township Participating Plan's April 2012 quarterly meeting will be held on Friday, April 13th at 9:00 a.m. This meeting is being hosted by Don Hilton, Vice Chairman of the Par Plan and Supervisor of Gaines Charter Township.

The hall is located at 8555 Kalamazoo Avenue, Caledonia, Michigan.



ALL PAR PLAN MEMBERS WELCOME TO ATTEND

MTPP BOARD OF DIRECTORS

Zone 1

Paul Lehto
Calumet Township
(906) 337-2410

Zone 2

Marvin Besteman, Jr.
Kinross Charter Township
(906) 495-5381

Zone 3

Pat Mead
Benzonia Township
(231) 882-4411

Zone 4

Open

Zone 5

Don Hilton, Sr., Vice Chairman
Gaines Charter Township
(616) 698-6640

Zone 6

Jon Sherwood
Beaverton Township
(989) 465-9176

Zone 7

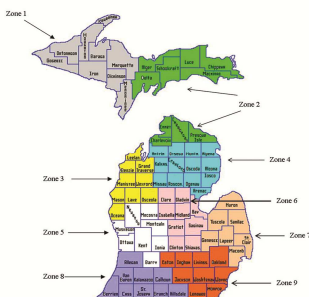
William Walters
City of Brown City
(810) 346-2325

Zone 8

Ronald Reid, Secretary
Kalamazoo Charter Township
(269) 330-0321

Zone 9

William Bamber, Chairman
Oceola Township
(517) 546-3259



MTPP Member Groveland Township Fire Department, Oakland County receives National Accreditation for their ambulance service.

By: Lt. Kevin Mason, Groveland Township Fire Pam Baker, Michigan Township Participating Plan Risk Control Representative

Groveland Township Fire Department, a local department situated in the northwest corner of Oakland County, is the *first* Fire Department in the State of Michigan to receive national accreditation. Groveland, a licensed Advanced Life Support agency recently completed their Consolidated Ambulance Accreditation Service (CAAS) certification, which is a national recognition for ambulance services. Fire Chief Steve McGee, stated, *“The CAAS certification is considered the “Gold Standard” for ambulance companies.”* CAAS certification shows that the department has met all of the requirements established by the commission for the safe and efficient operation of providing ambulance services.

Lt. Kevin Mason was the lead person at the helm of this daunting task supported by Chief, McGee, along with members of the entire department. Lt. Mason explains, *“This was the culmination of almost two years of work by the members of the department. The process seemed daunting at first, especially after receiving a checklist consisting of about 80-pages and reading through it! We thought we had at least 50% of the information immediately available and the rest could be done in a couple of months. Well, as it turned out, with busy schedules, budget restraints, changes in personnel and the sheer scope of the requirements, it took much longer. The department basically doubled the number of standard operating procedures, implemented numerous changes to the way we did business and established several new business practices we had not considered in the past. In addition, we had the challenge of incorporating the fire service into the ambulance service. Since the fire service is built around mutual aid systems, it made this task much easier to accomplish for the ambulance service.”*

The department worked with several different agencies, companies and personnel, including Pam Baker of the Risk Control Department

through the Michigan Township Participating Plan, to compile a system that is clearly robust and captures the information needed to identify areas requiring improvement along with the areas that are working well.

Additionally, during this process, the department received immense support from their base hospital, Genesys Health Park in Grand Blanc (Genesee County); and specifically Dr. Etengoff and Dianne Dewey, who assisted the department in gathering all the materials needed to prepare for the onsite visit by the CAAS inspectors; further supporting the department’s commitment to Quality Assurance and Quality Improvement Etengoff and Dewey participated in the CAAS inspectors on site visit. Lt. Mason stated, *“The CAAS Inspectors were very impressed with the close working relationship between the two organizations”*.

Lt. Mason stated, *“The process of getting ready for the certification is not a glamorous task, requiring many hours researching source information along with getting copies of local, state and federal requirements. The majority of the time was spent getting all of the department’s paperwork in order. There were many changes made, such as updating and modifying established procedures that had been working well in the past; however, this had to be done in order to meet the new requirements. In addition, new procedures had to be developed and implemented, which generated a complete review of basically all their methods and procedures. It took a lot of effort from everyone involved; however, we feel confident the department is in a better place for it and has increased our professionalism. Comments received from the CAAS inspectors were very reassuring to our department personnel and now our business practices are the same as the best in the industry.”*

CONGRATULATIONS TO THE GROVELAND TOWNSHIP FIRE DEPARTMENT FOR THEIR ACCOMPLISHMENT.

For further information you may contact Lt. Kevin Mason of the Groveland Township Fire Department at 248-634-7722

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