

THE PAR PLAN NEWS

ISSUE 106

OCTOBER 2011



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MTPP'S RISK REDUCTION GRANT PROGRAM APPLICATIONS NOW BEING ACCEPTED

The Michigan Township Participating Plan Board of Directors is **extremely** pleased to advise our membership that the plan is now accepting Risk Reduction Grant Applications.

In the July, 2011 issue of the Par Plan News we announced that evolutions were taking place with the Michigan Township Participating Plan's program structure. In addition to offering coverage enhancements, and a group experience dividend plan we have now formalized our Risk Reduction Grant program and are now accepting applications. Its as easy as 1-2-3, visit us at www.theparplan.com select the RRGp grant button on the left side of the page and download the grant guidelines and frequently asked questions and begin your process.

Our first cycle of grant applications are due Friday, December 2, 2011. Applications may be forwarded to our office via e-mail at mtpprrgp@kenrickcorp.com. Or mail at:

Michigan Township Participating Plan—Risk Reduction Grant Program

Attention: Administrator

1700 Opdyke Court, Auburn Hills, Michigan 48326

If you have further questions regarding the grant process, feel free to contact your Par Plan zone director located on page 4 of this publication, your local regional risk manager or the Par Plan administrative office at 248-371-3657 for further assistance.

Notifications of grant awards or non-award request is expected to be made within sixty (60) days of your application due date. Members that receive grant awards will also be highlighted in the Par Plan newsletter in addition to being recognized at the MTA January conference during the Par Plan Fun Night held on Wednesday, January 25, 2012.

The MTPP, your property and casualty insurance provider, is a unique and proven member driven program providing tailored insurance coverage's to Michigan public entities. Established in 1985 and now in its 26th year of operation, the program's board of directors, comprised of public officials just like you, continue to monitor the program to determine how and what can be done to help our membership maintain their long-term obligations to their communities.

Our Risk Reduction Grant Program (RRGP) further allows the Par Plan to continue to partner with its members and foster cooperation in an effective risk management and loss control program. The RRGp has been established to assist members in reducing specific risk exposures and to assist our members in their efforts of applying effective risk management techniques.



RISK REDUCTION GRANT PROGRAM (RRGP) ***Frequently Asked Questions***

Do I have to use the application format provided by Par Plan?

Yes. Responses to the information requested on the page entitled "Michigan Township Participating Plan (Par Plan) Risk Reduction Grant Program (RRGP) Application Format" must be provided in the order presented.

Your application must be typed. No handwritten submissions will be accepted.

What type of projects can I submit for consideration of RRGP funding?

Grant funding is subject to the RRGP guidelines and procedures. The proposed grant request must present an approach, which may provide a unique and innovative solution, to assist in your efforts of applying effective risk management and loss control techniques and public safety enhancements. If you feel your application meets the criteria, you are encouraged to submit a project for consideration. Examples include but are not limited to; AED's, bumper guards, in-car cameras, departmental training, security cameras, sewer cameras, stop sticks. The Par Plan will determine if your project qualifies, is eligible for funding, and in what amount. This program does not participate in funding routine operations. The RRGP is not intended to supplement local funding when member budgets should cover the cost of financing a governmental operation. Examples of items that will not be funded include addition of staff, building improvements/maintenance, or required compliance with state or federal statutes.

How many grant applications may I make for each grant cycle?

One.

When and how will I be notified of my applications approval or denial?

Written notice of your award or non-award request is expected to be made within sixty (60) days of your application due date.

Once approved, when will I receive my RRGP funds?

The RRGP is a reimbursement program. Once your project has been completed, you are required to contact your area Par Plan Risk Control Representative for final verification that your Risk Reduction project has been successfully completed. You will not be eligible to apply for another RRGP grant until your representative has verified completion of the project. If you wish to confirm who your risk control representative is, contact the Par Plan risk control department at 1-800-536-7425. The grant will be paid upon receipt of bills, invoices, or other appropriate evidence of expenditures for the specific grant purpose and verification of the Par Plan risk control field representative of completion.

May I withdraw my RRGP application?

Yes. A letter from the authorizing person requesting the application and reflecting board/governing body action requesting withdrawal, the application will be withdrawn.

How long do I have to claim my approved RRGF funding?

The RRGF reimbursement is valid for six months from the date of the agreement, unless an extension is requested and approved.

Should I provide additional information with my application?

Yes. You are required to submit documentation that supports your RRGF application. This may consist of quotations, training registration/confirmation, receipts and board resolutions. Members must provide a complete description of the proposed grant request. Data and information documenting the problem must be presented. Supporting facts and statistics must be attributed to their sources. The description must include the project's goals, budget and plan of action or activities to be used in accomplishing the goals, objectives, and expected results. Attachments may be included to further communicate the scope and benefits of the project.

Where should I send my completed application?

Applications are to be sent by U.S. mail or e-mail to:

Michigan Township Participating Plan – Risk Reduction Grant Program

Attention: Administrator

1700 Opdyke Court, Auburn Hills, MI 48326

e-mail: mtpprrgp@kenrickcorp.com

Notice of MTPP Quarterly Board of Director Meeting October 14, 2011

The next scheduled Par Plan Board of Directors meeting is October 14, 2011 at 9:00 a.m. This meeting will be held at the Doubletree Hilton Bay City—Riverfront in Salon B. The Doubletree is located at One Wenonah Park Place, Bay City, Michigan.

All Par Plan members are encouraged to attend



MTTP BOARD OF DIRECTORS

Zone 1

Paul Lehto
Calumet Township
(906) 337-2410

Zone 2

Marvin Besteman, Jr.
Kinross Charter Township
(906) 495-5381

Zone 3

Pat Mead
Benzonia Township
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Zone 4

Terry Wright,
Grayling Charter Township
(989) 348-4361

Zone 5

Don Hilton, Sr., Vice Chairman
Gaines Charter Township
(616) 698-6640

Zone 6

Jon Sherwood
Beaverton Township
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Zone 7

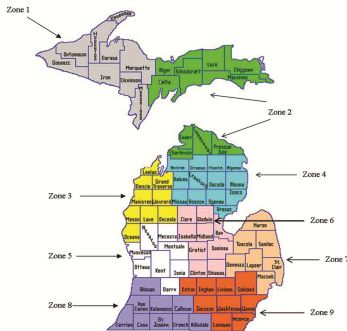
William Walters
City of Brown City
(810) 346-2325

Zone 8

Ronald Reid, Secretary
Kalamazoo Charter Township
(269) 330-0321

Zone 9

William Bamber, Chairman
Oceola Township
(517) 546-3259



Par Plan Seats New Officers & Committees

COMMITTEE MEMBERS

July 2011 - June 2012

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Donald Hilton, Vice Chairman
Ronald Reid, Secretary

Election Policy & By-Laws Committee

William Walters, Chairman
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William Bamber
Donald Hilton, Alternate

Advertising & Newsletter Committee

Pat Mead, Chairperson
Jon Sherwood
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Don Hilton
Marvin Besteman, Alternate

Fire/EMS Committee

William Walters, Board Liaison
Ronald Reid, Alternate Board Liaison

Law Enforcement Committee

Ronald Reid, Board Liaison
William Walters, Alternate Board Liaison

Par Plan News Editorial Staff:

Pat Mead - Benzonia Township
Benzie County
Jon Sherwood - Beaverton Township
Gladwin County



Terry Wright - Charter Township of Grayling
Crawford County

Rita Evans - MTTP Program Administrator

The Par Plan News is published by the Michigan Township Participating Plan's Program Administrator:

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Visit us on the web
www.theparplan.com

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